

Dear Parents / Carers,

I hope you are all having an enjoyable summer break as we look forward to our pupils returning on **Tuesday 7th September**. All of the staff at Willow Green are really excited about welcoming the children back and we cannot wait for the new term to begin.

After the challenges of last year, we are all now looking forward to returning to a school routine which feels much more like the norm. There will of course still be some elements of our procedures that will remain in order to continue to keep our school community as safe as possible – these are all detailed below.

Key changes

- Classes are no longer required to remain solely in their class bubbles
- Separate lunchtime arrangements are no longer required.
- Face coverings are no longer recommended for adults on site.

Remaining control measures

- Parents and visitors to site will be advised to practise social distancing whenever possible.
- Children will continue to wash and sanitise their hands routinely throughout the day.
- Enhanced cleaning and ventilation in the school building
- Designated pathways for parents around the playgrounds to limit large gatherings
- Limited capacity allowed in the school office area

Start / Finish Times

The start and finish times for school will now return to normal.

The school day will be:	KS1/KS2	8.45 – 3.20
	Nursery am	8.45 – 11.45
	Nursery pm	12.15 – 3.15

Arrival and Collection

Once on the school grounds, children will line up on the playground where their teacher will be there to greet them. Parents are asked to drop their children off at the designated playground and make their way off site following the one-way system to avoid large crowds congregating. Children will be taken into school by their class teacher where registration will take place at **8.45am**.

At the end of the day children will be lined up on the playground by their class teacher awaiting collection. Gates will be opened at **3.20pm**.

Lunches

- School will continue to offer a full menu from September which will include a choice of: hot meal (eg chicken burger, pizza, sausages, fish fingers), jacket potato, sandwiches and a biscuit/cake.

Packed lunch policy

As an academy we aim to promote healthy lifestyles and as a fundamental part of that, a balanced diet. If your child is bringing a packed lunch into school we recommend that this includes:

1. **sandwich / wrap**
2. **one piece of fruit per day**
3. **one dairy item per day**
4. **at least two 'fresh water days' per week to encourage children to drink more water**
5. **baked snacks/crisps low in saturated fats**

Our policy states:

- **no chocolate (including chocolate spread) or sweets**
- **only one form of cake or biscuit per day**
- **pure fruit juice or flavoured water only – no fizzy or sugary drinks (for consumption at lunchtime only)**

More information about healthy eating and the importance of a balance diet for children can be found at:

<https://heas.health.vic.gov.au/schools/healthy-lunchboxes>

Uniform / Resources

Children will be expected to wear school uniform as usual. They will also be expected to bring their PE kits, which should be brought in on a Monday morning and taken home on a Friday. Children should bring a bookbag as they will be given books which they can take home along with their reading journals/diaries. *More information about reading will be sent in the autumn term.*

Office Area – contacting school

Access to the office area will be limited to one person/ or two people from the same household. In order to prevent queues outside the office we do ask that if you need to contact the school you either call (01977) 722487 or email info@willowgreen.org.uk.

Transport on school grounds

Please can I remind all parents that vehicles are not permitted on the school site unless you have a pre-arranged agreement with the school.

Medication

Please could we remind parents that medication in school needs to be replenished if it is out of date. It is particularly important that all inhalers we hold in school are current.

Many thanks

Mr C Parkinson

Head of Academy

Willow Green Academy