

Monday 19<sup>th</sup> April 2021

Dear Parents and Carers,

**Start of school day arrangements**

Now that we are back from the Easter break, it is really important that our start and end of day routines ensure that all pupils are getting the maximum benefit from being back in school. This of course begins with a prompt start to the school day, ensuring that children are in class and ready to learn.

I have noticed that our current start of day measures sees many children arriving in their classrooms much later than we would like. Therefore, from tomorrow I shall be altering the arrangements to run as follows:

**Year groups Y1, Y3 and Y5 (8.30am start)**

**8.20am** : School gates will open for children in Years **1, 3 and 5** and for **any siblings of these children**.

Between **8.20am and 8.30am**, please bring your child to school if they fall in to the category above, following the same one-way system and procedures as before (including wearing a face mask unless you are exempt from doing so). Myself and Mrs Haigh will be on the playground to greet you and deal with any messages or issues you have.

**8.30am**: Registers will be taken for Years **1, 3 and 5**. Any late children after this point will need to make themselves known to Mrs Haigh on arrival to the playground.

**Year groups Y2, Y4, Y6 and Reception (8.45am start)**

Between **8.35am and 8.45am**: Children from Years **2, 4, 6 and Reception** should now arrive at school. Again, the one way system and procedures need to be followed and Mrs Haigh and I will be on the playground to greet you.

**8.45am**: Registers will be taken for Years **2, 4, 6 and Reception**. The side gates will be locked at this point and any late children must sign in at the office.

I hope that these new arrangements will result in a much swifter start to the school day and we will therefore be able to maximise the children's learning time.

If you should have any queries, please contact the school office on 01977 722487.

Thank you for your continued support.

Yours sincerely,

Mr Parkinson

Head of Academy