

Wednesday 3rd March 2021

Dear Parents and Carers,

School re-opening Monday 8th March

I just wanted to reiterate the key information that was sent to you last week. We are currently working hard on the plans for our full reopening of school next week, Monday March 8th. School attendance will be mandatory from this date and we are looking forward to welcoming all pupils back to re-establish some normality in their school lives. Children need to be in **full school uniform with black shoes**.

What will we be doing to keep the children safe?

- Class bubbles
- Regular handwashing
- Regular hand sanitising
- Well ventilated classrooms
- Staggered start and end of days
- Staggered playtimes and lunchtimes
- Limited movement around the school site
- One-way system for staff, pupils and parents
- Learning outside the classroom where possible

Start and end times

In order to keep everyone within our school community as safe as possible, we will be continuing to have staggered start and end times. **Children will enter through the same school entrances as before – detailed below.**

Please arrive at your allocated time to ensure the amount of people on site is kept to a minimum.

F1 (Nursery): Morning session: 8.45am – 11.30am

F1 (Nursery): Afternoon session: 12.30pm – 3.15pm

Year 1, Year 3 and Year 5: 8.30am - 3.00pm

F2 (Reception), Year 2, Year 4 and Year 6: 8.45am – 3.15pm

As before, if you have siblings with **different start times** please bring all children together at **8.30 am**.



Reception and Years 1 – 4 will enter through this gate as before.





Year 5 and 6 will enter through this gate as before.

Expectations for parents and carers

- **Face coverings** must be worn at all times on the academy site (unless you have an exemption card)
- **Social distancing** from other parents and families at drop off and collection times
- Please arrive at your **allocated time** to ensure the amount of people on site is kept to a minimum
- Please do not wait or gather around the school gates – ensure at all opportunities you are social distancing
- Where possible, only **one parent/carer** on the school site
- Children to be kept close to parents to minimise social contact – not to mix with pupils from other bubbles unless siblings
- Promptly exiting school site once children have been dropped off or collected
- Communication with teachers to be made through School Comms, Class Dojo or telephone call
- Communication with leaders before and after school for safeguarding purposes

Is my child allowed to bring this to school?

	Book bag and school bag	Lunch box	Water Bottle (Labelled)	Coat
	Pencil case	Toys / Footballs		

Children will be asked to come to school in their PE kits on their PE days:

Y5, Y3 & Y1: Monday **Y6 & Y4: Wednesday**
Y2: Thursday **Reception: Friday**

Breakfast Club

Breakfast club will be open for parents who need **morning care for work or college**. These places are extremely limited and places will need to be booked the week before using a form which can be found on our website on the Parents tab, under Letters and Forms.

You will receive a text to confirm your place at breakfast club as it will be a first come, first served basis and dependent on bubbles and staffing.

Breakfast club **will cost 50p per child, per day (£1.50 including breakfast)** which will be paid through Parent Pay.

It will start at 8.00am. It is important pupils arrive for 8.00am as staggered arrivals will not be possible.

If you have not contacted school to secure a place at breakfast club, please do so as we are in the process of confirming our requirement.

After school clubs

We will be offering two after school clubs that will be run by the Elite coaches. Days and dates of these clubs will be confirmed.

Questions or queries

We appreciate that you may have questions or queries relating to the re-opening of school. Please do not hesitate to contact school by e-mailing info@willowgreen.org.uk or calling (01977) 722487.

We look forward to seeing everyone back next week!

Mr Parkinson

Head of Academy