

Dear Parent/Carer,

Arrangements for Friday 18th December and Christmas holidays.

I would like to thank all members of our school community for their support throughout this term.

I am very proud of the determination and resilience shown by both pupils/students and staff in delivering outstanding teaching and learning in many new and innovative ways. This has been possible because of the unswerving support of parents, carers and the wider school community and I am grateful that our school is part of such a positive and supportive community.

I would like to update you our arrangements for the end of term and the school holidays.

As you know, in line with schools across the country, Friday 18th December 2020 will be an INSET day. This means that school will finish for the Christmas holidays on Thursday 17th December, in line with Department for Education guidance issued this week.

In the event that your child receives a **positive Covid test result** in the period 18 -23 December 2020, we need to ask you to contact us. To make this process as easy as possible while schools are closed, we have added a form to the school website. This will allow you to submit details of a positive test received between 18 and 23 December and allow us to take the necessary actions, laid down by the Department for Education. The form can be found here:



There will also be a link on our website. Please note, this form will not go live until December 18th

If your child receives a positive test result after the 23 December, you can inform us on the first day of the new term, using normal attendance procedures.

I hope that you and your family enjoy a peaceful and restful Christmas and look forward to welcoming your children back to the academy in 2021.

Thank you for your continued support

Mr Parkinson

Head of Academy

Willow Green Academy